



Hunts Point Community Partnership Program

Community Organizer

Hunts Point Alliance for Children (HPAC) is a non-profit organization transforming the lives of children and families in Hunts Point, a vibrant South Bronx neighborhood with significant opportunity to improve child well-being. Founded in 2006 in response to the low education outcomes of at-risk students in Hunts Point, HPAC pursued the bold mission of expanding the hopes and potential of the neighborhood and its families. The organization accomplishes this by nurturing children and youth along their path to college or career. Since its founding, HPAC has grown to become a central community leader and currently directly serves approximately 300 children across programs that target early learning all the way through college, in addition to working with all community school and child-serving organizations towards making educational success and post-secondary options available for all Hunts Point children.

In addition to direct service, at the community level, HPAC is a convener of the neighborhood's schools and community-based organizations, aligning their efforts, expanding opportunities, and leveraging resources to connect every family with much-needed support. Partnerships include two district schools, three charter schools, one independent school, as well as the local Head Start. HPAC also works closely with city-sponsored afterschool programming, the local community health center and clinic, and an array of local CBO's serving Hunts Point youth. Beginning in 2019, HPAC became part of the ACS Office of Community Engagement and Partnerships' re-visioning of the Community Partnership Program (CPP), aiming to create new connections and draw the community increasingly close together in our common vision for all Hunts Point children to be healthy, safe, and succeed in school.

The Position:

Reporting to the CPP Director, the Hunts Point Community Organizer will be responsible for:

- Working with the CPP Director to implement member recruitment strategies to recruit and retain a stable, core membership team that includes a variety of stakeholders from schools, CBOs, local government, and business community.
- Support CPP Director in planning and convening Alliance meetings, leadership tables, family advisory, and action groups.
- Engage in community outreach to youth and families and support the work of Community Ambassadors in these efforts.

- Recruit and train Community Ambassadors.
- Event and program management, including convening planning committees, managing follow-up, and coordinating event logistics and debriefs.
- Developing awards and recognition programs to recognize substantial and consistent contributions to the Community Partnership.
- Assists CPP Director in executing communication strategies, in particular:
 - to develop weekly resource and update email, highlighting partner and community events, celebrations, and news
 - Manage social media accounts directly and in partnership with community ambassadors or action groups, as requested.
- Manage membership records and track member contributions, requests, and feedback on referred services.
- Complete research on relevant data pertinent to outcomes, child well-being, and city planning.
- Manage data collection, documentation of outcomes, and contribute to report drafting.
- Engage and organize Hunts Point residents around place-based issues that affect their quality of life and neighborhood livability.
- Collect information from residents and stakeholders while supporting sustained and creating new ways for them to become empowered through collaborative efforts steaming continuous community engagement. This includes events, publications, one-on-one outreach and recruiting new volunteers and leadership
- Collaborate with stakeholders to create ongoing education opportunities for the community around the issues they care about to empower them towards action. This includes workshops, seminars, trainings, hands on experiences and other forms or learning opportunity.
- Host community action group meetings, outreach members and conduct issue-based research to refine campaign context and direction.
- Supports the overall efforts of the CPP Director, governance team and stakeholders, including all other tasks as assigned.

Core Qualifications:

- Minimum qualifications include a bachelor's degree and at least three (3) years of successful, relevant experience in community-based programs engaging children, youth, and families. Or an associate degree and at least five (5) years of community organizing experience.
- Applicants should also have a demonstrated knowledge of community organizing and coalition building practice, and experience engaging stakeholders with diverse backgrounds and perspectives around a common cause.
- Demonstrated willingness to be flexible and versatile while keeping overarching goals and outcomes in mind.
- Ability to anticipate, understand, and respond to the needs of partners to maintain relationships to advance collaborative work.

- Experience in Adobe Suite, Social Media Management Tools, and Google Suite preferred.
- Bilingual in spoken and written Spanish preferred

Compensation:

Compensation range is within the low forties. A competitive benefits package is provided, including health benefits and a generous vacation policy.

To Apply:

Please send a cover letter and resume to jobs @hpac10474.org. Please note “Community Organizer” in the subject line. In your cover letter please answer the following question: *What’s your approach to engaging community members?* Resumes will be reviewed on a rolling basis, and will not be considered without a thoughtful cover letter.

Hunts Point Alliance for Children is an Equal Opportunity Employer that does not discriminate based on race, color, religion, sex, sexual orientation, gender identity and expression, national origin, age, marital status, disability, veteran status, genetic information, or any other basis protected by relevant national and state law.